



YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1.Name of the Institution		Govt. College Mahendergarh
• Name of the Head of the institution	Maj. Mani Ram Lamba	
• Designation	Principal	
• Does the institution function from its own campus?	Yes	
• Phone no./Alternate phone no.	01285220246	
• Mobile No:	9812714243	
• Registered e-mail	gc_mohindergarh@yahoo.com	
• Alternate e-mail	msyadav2004@gmail.com	
• Address	Government College Mahendergrh, opposite Mini Secretariat Mahendergarh	
• City/Town	Mahendergarh	
• State/UT	Haryana	
• Pin Code	123029	
2.Institutional status		
• Type of Institution	Co-education	
• Location	Urban	
• Financial Status	UGC 2f and 12(B)	

• Name of the Affiliating University	Indira Gandhi University Meerpur-Rewari				
• Name of the IQAC Coordinator	Dr. Laxmi Narayan				
• Phone No.	01285220246				
• Alternate phone No.	9467716627				
• Mobile	9416990588				
• IQAC e-mail address	gc_mohindergarh@yahoo.com				
• Alternate e-mail address	proflnyadav@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year)	http://gcmahendergarh.ac.in/MenuData?Menu=d5jo6AxztEo=				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	http://gcmahendergarh.ac.in/QuickLinks?ID=BFcJrpmMV3E=				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	NIL	2002	01/07/2002	30/06/2007
Cycle 2	B	2.16	2017	30/09/2017	29/10/2022
6.Date of Establishment of IQAC			04/05/2011		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
NIL	NIL	State Government	2021	5800000	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of IQAC			View File		

9.No. of IQAC meetings held during the year	2	
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes	
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	View File	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> If yes, mention the amount 		
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
<p>College infrastructure was strengthened with the establishment of fully AC Conference Room, Geography Lab and E Resource Center. The IQAC of the college encouraged the teaching faculty to update their knowledge and devise innovative plans to make online teaching more intelligible and effective during Covid-19. Teachers have been exhorted to use smart class rooms and make a good use of e-contents. Teachers were encouraged to attend/participate in online Seminar/workshops,Orientation and Refresher courses FDP etc for updating their knowledge.</p>		
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		

Plan of Action	Achievements/Outcomes				
Teachers were encouraged to complete syllabus well in time.	The syllabus of all classes was completed in time and teachers used smart class rooms and also taught students by online mode.s				
Incharges of different committees were motivated to utilize annual grant well in time for the benefits of students and for the betterment of the institution	All grants were utilized in time				
Teachers were asked to motivate students to participate in extracurricular activities for their overall development through different Cells like cultural, sport, NSS, NCC, and women cell etc.	The students participated in these activities throughout year.				
The focus was given on skill enhancement of teachers through online training courses	FDP, online webinars, workshops, were attended by staff members				
IQAC chalked out the plan of establishing new lab for Geography classes, Computer labs for B.C.A classes and B.Com. classes	Fully computerized Geography Lab was established. The establishment of new two computer labs for B.Com & B.C.A is under process				
13. Whether the AQAR was placed before statutory body?	Yes				
<ul style="list-style-type: none"> Name of the statutory body 					
<table border="1"> <tr> <th>Name</th><th>Date of meeting(s)</th></tr> <tr> <td>College Council</td><td>06/09/2021</td></tr> </table>		Name	Date of meeting(s)	College Council	06/09/2021
Name	Date of meeting(s)				
College Council	06/09/2021				
14. Whether institutional data submitted to AISHE					
<table border="1"> <tr> <th>Year</th><th>Date of Submission</th></tr> <tr> <td>2020-21</td><td>26/02/2022</td></tr> </table>		Year	Date of Submission	2020-21	26/02/2022
Year	Date of Submission				
2020-21	26/02/2022				

Extended Profile

1.Programme

1.1

7

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student

2.1

2598

Number of students during the year

File Description	Documents
Data Template	View File

2.2

847

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	View File

2.3

394

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1

47

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2	54
Number of Sanctioned posts during the year	

File Description	Documents
Data Template	View File

4.Institution

4.1	32
Total number of Classrooms and Seminar halls	
4.2	7000000
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	150
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

All departments of the college are required to implement the syllabus prescribed by Indra Gandhi University, Rewari. The Timetable committee draws up a detailed time table which efficiently deploys the units of time for academic and co-curricular activities as for example, theory, practical, tutorial, life skill, value education, different cultural events thereby ensuring a balance between the different types of engagement a student is expected to participate in. The syllabus is completed and revised well in time by preparing good and effective lesson plans of entire syllabus and teaching accordingly. It is notified to the students by displaying lesson plans on class room wall. Regular and frequent inspections are made by the officers from the Directorate, Higher Education and the college principal to ensure effective implementation of academic activities.

Tutorials, class tests, internal assessments comprise the formal evaluative processes, but students are encouraged to meet faculty beyond class room hours for doubt clearing and curricular

discussions. The college is well equipped with smart class rooms, virtual class rooms, audio-visual and other ICT facilities which are extensively used by teachers in day to day teaching to make delivery of curriculum attractive to students. Interactive teaching is promoted through students' participation in group discussions, quizzes and seminars. The teacher took the help of online teaching mode during the clouser of the college because of Covid-19 epidemic. A Shiksha Setu app is used for marking attendance as well as giving assignments to students.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	NA

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The Academic Calendar is accordance with directives and norms of the affiliating university IGU, Meerpur Rewari and of the parent Higher Education Department of Government of Haryana and also decided before starting the each session. The semester system is followed in UG and PG programs. The semester exams are held in the month of February-March for odd semester and in July-August for the even semester during the session. There is a prospective planning not only about the schedule for the admissions, academic activities, vacations and examinations but also about important co-curricular and extra-curricular activities to be followed in every session. The continuous Internal Evaluation is assessed at two levels by the

1. Institutional Level
2. University Level

Course-wise assignments and tests are taken from the students at a definite time as mentioned in the academic calendar of the college. In addition to these written assignments, an oral assessment is done through group discussion/debates etc. The CIE at the college level contributed to the 20% of the total evaluation by university. The CIE also is catered with, which includes the Semester End examination, the project viva-voice; this keeps the students constant evaluation. It consists of the remaining 80% assessment of the student. The Practical Exams and final semester exams are held

by the college and the external Examiners are appointed by the university.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	https://drive.google.com/file/d/1vHv6XaqaGcd9IChGvEoPS8sFGfcU1gTO/view?usp=sharing

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.
Academic council/BoS of Affiliating University
Setting of question papers for UG/PG programs
Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
Assessment /evaluation process of the affiliating University

C. Any 2 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

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File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

5

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

114

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

114

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment**1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

The college runs the courses in Arts, Commerce and Science streams. Curriculum is designed by Indra Gandhi University, Rewari which included various topics/chapters covering cross cutting issues relevant to Gender, Environment and Sustainability, Human Values and professional Ethics. The college strived to focus on these issues with a view to ensure holistic development of the students. Environment Studies is a compulsory subject for all under graduate first year students. Similarly, cross cutting issues related to Gender, Human Values and Professional Ethics are covered in the prescribed syllabus of University in various subjects in the forms

of topics, chapters, poems and co-curricular activities.

Human Values and professional Ethics: Value Education is a compulsory paper for M.A Classes(English & Hindi) and for under graduate classes there are chapters and topics based on human values and ethics. It is in response to a long felt and urgent need to integrate value education into curriculum so that students will be able to understand the importance of ethics and values in their personal, social and professional life after studying it through their courses.

Gender: The prose, poetry and other chapters in certain courses and Anti Sexual Harassment committee has been constituted for redressal of complaints about sexual harassment. The committee is involved in prevention, prohibition and redressal of the complaints regarding sexual harassment of women employee and students. Major gender issues are focused and addressed through the activities like Save girl child campaign, Essay and poster competition etc.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

NIL

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

0

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	E. None of the above
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File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows	E. Feedback not collected
File Description	Documents
Upload any additional information	View File
URL for feedback report	NA
TEACHING-LEARNING AND EVALUATION	
2.1 - Student Enrollment and Profile	
2.1.1 - Enrolment Number Number of students admitted during the year	
2.1.1.1 - Number of sanctioned seats during the year	
4040	
File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File
2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)	
2.1.2.1 - Number of actual students admitted from the reserved categories during the year	
1335	
File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File
2.2 - Catering to Student Diversity	
2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners	
A focus is geared to the needs of students, clear learning, goals/ targets/ objectives, interactive learning, and teaching processes, and the provision of useful feedback to students through assessment. The college is committed to imparting quality education keeping in	

mind the age, gender, personality, motivation, self-concept, life experience, and cultural background of the students. Attending to the common needs and learning level of their students, teachers are aware of adjusting the expectation of the students. Similarly, students are made to opt for Sports and NSS keeping in mind their interests and potential. Before the beginning of the course, teachers try to know the level of the students. They try to know their knowledge of the course concerned and their comfort level either in Hindi or English as a medium of expression is concerned. As most of the students come from Hindi medium schools, the medium of expression is bilingual. Remedial classes, for English subjects, are also organized for the benefit of the students. Subject teachers interact with all the teachers and identify the learning levels either as advanced or slow learners.

File Description	Documents
Link for additional Information	NA
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2598	47

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Experiences and practical teaches us better than simple book reading, we follow the principle of "I hear and I forget. I see and I believe. I do and I understand."

The Practices/ Methods adopted in our college:

Students experience theoretical learning in through related practical. Also, field trips for science students facilitate. Educational screenings in the classroom make subject learning interesting.

The learning experience is upgraded by extensive use of ICT tools- PPTs, LCD, interactive boards by teachers, especially consequent to the COVID-19 pandemic and evaluated through mock tests, quiz, and online testing.

Expert's Lectures, Workshops, Field visits and study tours are organized for the students.

Students are involved in organizing and coordinating various activities which develops leadership skills, team spirit, and skill of critical thinking among the students.

Different games are introduced to motivate the students to participate in the learning process.

All students having language specific subjects participate in group discussions.

Students are involved in interactive learning, problem-solving exercises, group discussions, seminars, paper presentations, quiz competitions, workshops, role-play, etc.

Competitions like Quiz, PowerPoint Presentations, models and poster making give exposure to students to show their creativity and their knowledge.

Research based and survey based assignments projects are assigned to the students. Students are encouraged to participate in National.

Learning is made student-centric through project work, seminar presentations, and assignments and students participate in conferences, seminars and workshops.

The College Library provides internet facilities, access to texts, books, Educational CDs and DVDs.

File Description	Documents
Upload any additional information	View File
Link for additional information	NA

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

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The College Library provides internet facilities, access to texts, books, Educational CDs and DVDs.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://dhelms.in/

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

31

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

43

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**31**

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)**2.4.3.1 - Total experience of full-time teachers****221**

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Mechanism to deal with examination related grievances is fully transparent, efficient and time bound. There is full transparency in the internal assessment process. The criterion adopted is according to the affiliated university. In the beginning of the semester, faculty members inform the students about the various components of the assessment process. The internal assessment test schedules are prepared well in advance as per the university and same is communicated to the students. To ensure proper conduct of formative tests, two invigilators are assigned to each hall. The corrected answer papers of the students are distributed to them for the verification by the students and any grievance is redressed immediately. The marks obtained by the students in internal assessment tests are uploaded periodically on the university web

portal along with their attendance. Noting the values in observation and validating the theoretical aspects student must submit lab record regularly. Day to day performance of the students is assessed for every experiment which includes regularity, performance, viva and the promptness in submitting the record.

File Description	Documents
Any additional information	View File
Link for additional information	NIL

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

All the rules and regulations issued by the affiliating university followed strictly by the institute while conducting internals and semester-end examinations. At college level, an examination committee, comprising of a senior teacher as convener and other teaching and non-teaching staff as members, is constituted to handle the issues regarding the process of evaluation of examination. The concern teacher distributes the evaluated answer sheets to students, and if any grievances are found, the concerned teacher resolves the issue. The internal marks are displayed on the notice board. If any discrepancy like mistakes in question paper, obtaining of marks, correction is noticed by the students, the concerned teacher will resolve the discrepancy, and the necessary corrections will be made. If a student is not satisfied with the marks awarded even after resolved by the teacher, then he may represent the same to the HOD concerned. All such discrepancies are taken positively and are reassessed by another teacher if necessary.

File Description	Documents
Any additional information	View File
Link for additional information	NIL

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The College adopts Outcome based education rather than input oriented bell shaped curve of learning. The following mechanism is followed by the institution to communicate the learning outcomes to the teachers and students. Graduate attributes are described to

the first year students at the commencement of the programme. ? At least five hours are spent by the teachers for introducing the subject to the Students. ? Learning Outcomes of the Programs and Courses are observed and measured periodically. The importance of the learning outcomes has been communicated to the teachers in every IQAC Meeting and Staff Meeting. ? The students are also communicated about the Programme outcomes, Programme Specific Outcomes and Course outcomes through Tutorial Meetings. ? Demonstrate of thorough conceptual understanding in the core areas of all the subjects with the support of mathematics. ? Identify the most relevant concepts that arise in everyday life, and devise a strategy in order to arrive at the solutions in the respective subjects and are made to understand the connection between key concepts and applications. ?? Use basic laboratory equipment correctly and effectively in order to conduct measurements, and analyze and interpret the results, including a quantitative understanding of uncertainties. ? Locate existing scientific research relevant to a given topic, and evaluate its accuracy.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	NIL
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The evaluation of the attainment of learning outcomes is a constant process and it is so interspersed with regular studies that it has become an integral part of teaching-learning activities in the college. The effective mutual communication among the teachers and students lead to valuable assessment of learning outcomes. The teachers ask frequent questions from students to get quick practical feedback about their understanding of the learning outcomes, inclination to imbibe the knowledge related to these outcomes and progress on these parameters. Teaching activities such as engaged class discussions, quick question-answer sessions, role play tasks, case studies, presentations, seminars and practical assignments are some other ways to assess the attainment of the outcomes. The progress of students in achieving these outcomes is measured through well structured internal assessment system. The curriculum is broadly divided in equal proportion to assess students' performance through class participation, two assignments and a class test. This

Continuous Internal Evaluation (CIE) system not only helps students to follow the gradual but exhaustive approach to cover the prescribed syllabus but also facilitates the teachers to know about students' performance and make necessary amends wherever required. The semester examination is key mechanism through which the efficacy of learning outcomes is measured on numerical scale on the basis of students' performance. Annual Quality Assurance Report of GOVERNMENT COLLEGE MOHINDERGARH possibilities and their performance in the post-college phase is another way to evaluate the attainment of these outcomes.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	NIL

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

466

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	NA

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://docs.google.com/spreadsheets/d/1NKjdriD3bTe-w-jSejv9BxqONsKt0dACs4Zs0_Ast4o/edit?usp=sharing

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

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File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year**3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

00

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	View File
Paste link to funding agency website	NIL

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year**3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year**

2

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

8

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

6

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Extension activities are the integral part of college co-curricular and extra-curricular activities. Numerous activities of different nature have been conducted throughout the year for developing

students as responsible, socially conscious. NSS units, NCC wings, Women Cell, Placement Cell, Legal Literacy Cell and different subject societies are actively involved in the organization of the extension activities. Different rallies and campaign to create awareness about the importance of gender equality, the role of youth in shaping Indian destiny, the utility of yoga and other physical exercise, the usefulness of blood donation, the strict adherence to traffic rules, the significance of cleanliness for ensuring disease free society etc. are the part of extension activities done in neighbourhood community by the college volunteers. Extension lectures on key sociocultural issues, activities and competitions on crucial topics and skill enhancement workshops are organized very frequently. Annually, one seven day camp and two or three one day camps are organized by NSS units. The students are sensitized by the Women Cell about gender equality and the placement cell about a creation of sustainable link between career growth and societal welfare. Through these multifarious extension activities, students get opportunities to develop themselves as a holistic personality. The awareness campaigns organized by college are really fruitful in reinforcing the issues of societal well being. Thus, the good traditions are followed in extension activities and they are one of the key indicators of quality parameters followed by this institution.

File Description	Documents
Paste link for additional information	NA
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

00

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

03

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

03

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

04

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	View File

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

00

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college is a premier higher education Institution of Government of Haryana having a very large campus. There are adequate infrastructure and physical facilities for teaching learning activities. Different sizes of classrooms are adequate to accommodate the students as per the requirement of classes. Rooms are airy and well shaped to provide healthy and hygienic study conditions to the students and also have requisite number of dual desk and sitting chairs. The college administration is always in the process of enhancing its physical infrastructure to meet the growing needs. The college has 18 labs, 10 smart class rooms, 1 auditorium with seating capacity of about 500, 1 seminar hall, 1 conference hall, 1 library with information centre for making use of

free online resources of MHRD by students and teachers. A dedicated lease line (of 50 mbps) for the college. Resource centre has been installed in the college by BSNL which is used in labs, resource centre and office for both academic and office work. All the departments maintain the facility of computers and printers for preparing the study material for the classes and completing other exam and administration related assignments.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	NA

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

There are good facilities for organizing cultural activities and sports events in the college for providing students an overall growth of mind, body and attitude in wholesome terms. There is a well furnished auditorium with good audio-visual facility, two permanent stages (one open and one covered), one spacious conference room, girls' common room, large porch and open space for rehearsal and organisation of cultural and literary events in the college. There is a very large multipurpose sports ground for organizing athletic and other sports events. The college also has separate handball, basketball and badminton grounds for practice and organisation of the related sports events. Not only this, the college has the facility of boxing mats to be used for practice and organisation of the related sports events. There is a gym facility in the college equipped with latest gadgets for the physical fitness of students. There is compatible space for yogic and other physical exercises in the college and the different cells such as NSS units, NCC wings and Women Cell organize various events such as Yoga Day, Self Defence Camp, routine NCC drills etc.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	NA

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

10

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

10

File Description	Documents
Upload any additional information	View File
Paste link for additional information	NIL
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)**4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)**

6651194

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource**4.2.1 - Library is automated using Integrated Library Management System (ILMS)**

Govt. college library have a large collection of 40709 book on various topics of interest for both the faculty and student community. The library is functioning as a knowledge hub of the college. The library will be kept open from morning 9:00 Am to 4:00 Pm in the evening in all working days. Both the faculty and students have the privileges to borrow books from the library. Efforts are made to computerize library functions and developing it as a learning resource center of the college. The library

collections consist of good number of reference materials and text books for the need of the student community. The library is subscribing good number of newspaper and popular magazine, which are highly useful for faculty and students to engage in research and cultivate research skills. Every day an average 30 students visiting college library daily

LAC mainly plays an important role in collection of books and development of college library. All important decision are taken through LAC for purchasing library materials and journals for the library.

College library is fully automated. College library is using software for university libraries (SOUL) is integrated library management software designed and developed by the INFLIBNET centre. College has purchased full edition of Soul Software is upgraded time to time against the regular annual maintenance contract. Separate reading room facility are available for boys and girls.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	NIL

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

B. Any 3 of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

103420

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

30

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

There is optimum use of IT facility for teaching-learning activity and other administrative and official purposes in the college. These facilities are provided through various computer labs and e-resource centre and through the availability of computers, printers and internet in different teaching departments and office branches. The IT infrastructure of the college is regularly updated in accordance with the emerging needs.

There are above two hundred working computers for teaching purposes and ten for official purposes. Annually, quotations are called in the beginning of the session and rates for different computer accessories, antivirus software, cartridge refilling, and repair jobs are finalized for ready access to expert facility to keep college IT infrastructure overhauled.

There is adequate facility of internet to students, faculty and office staff. Presently, there is 1 leased line working in the college - thirty-five MBPS line for teaching and official use; ten MBPS line for e -resource centre and library use; and three MBPS line for video conferencing facility. The college campus is Wi-Fi

providing the technical support for this purpose. The college is committed to add more internet facility in future as and when need arises.

There are some key empowered committees to assess, maintain, upgrade and modify IT infrastructure of the college. ICT Data Base Committee keeps the record of IT facility and assesses its adequacy and informs accordingly to the concerned departments and the Principal.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	NA

4.3.2 - Number of Computers

123

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

299124

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

. There is a well furnished auditorium with good audio-visual facility, two permanent stages (one open and one covered), one spacious conference room, girls' common room, large porch and open space for rehearsal and organisation of cultural and literary events in the college. There is a very large multipurpose sports ground for organizing athletic and other sports events. The college also has separate handball, basketball and badminton grounds for practice and organisation of the related sports events. Not only this, the college has the facility of boxing mats to be used for practice and organisation of the related sports events. There is a gym facility in the college equipped with latest gadgets for the physical fitness of students. There is compatible space for yogic and other physical exercises in the college and the different cells such as NSS units, NCC wings and Women Cell organize various events such as Yoga Day, Self Defence Camp, routine NCC drills etc.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	NIL

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

552

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

552

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	NA
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

00

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

00

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression**5.2.1 - Number of placement of outgoing students during the year****5.2.1.1 - Number of outgoing students placed during the year**

41

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year**5.2.2.1 - Number of outgoing student progression to higher education**

30

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

01

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

00

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The faculty members are involved in encouraging students to participate in different co-curricular activities. The academic and administrative bodies of the college in which the institution includes students as representatives are: Subject Societies, Clubs, Members of IQUAC, Class representative, group leaders during organization of camp etc. The election of class representative was not held during this year due to covid 19 pandemic. These representatives act as bridge between principal and students. The students representatives put the grievances of students (if any) to the principal, who orders the convener of Respective committee to handle that in a nice way. Most of teachers try to convey their message to other students via these representatives so that they learn leadership skills besides excelling in academics.

File Description	Documents
Paste link for additional information	NA
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution

participated during the year

00

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Alumni association is registered as per government norms of cooperative societies for the betterment of college to serve the nation.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)**E. <1Lakhs**

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT**6.1 - Institutional Vision and Leadership**

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The prestigious higher education institution, Government College,

Mahendergarh is governed effectively in tune with the well thought out vision and mission to provide quality education to students. The basic aim of college activities is to develop core competence among students and inculcate in them a profound orientation for societal welfare. The Vision of the college is to develop nascent youth force into fully capable, visionary, innovative and socially conscious human resource for India by following rigorous quality standards of higher education as its defining core. The faculty, students, administration and supporting staff are working really hard as a cohesive team and their mission is to translate the ennobling vision statement of the college into reality. The college administration ensures the transparent, conducive and grievance free environment so that the teachers, students and non-teaching staff feel a sense of belongingness with the institution. The Principal and teacher-in-charges take decisions in consultation with the concerned students and teachers. A detailed mechanism for students' representation in various bodies is the part of college participative governance. The laboratory and non-teaching staff is integral to the working of the college and their constructive opinions are the part of college decision making process. To add more books and e-resources in the library To enhance the present CCTV coverage in the campus To add to present hostel facility To maintain all good traditions of the college in studies and other activities

File Description	Documents
Paste link for additional information	NA
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Government College, Mahendergarh has flourished under the visionary leadership of successive principals and is on the path of providing quality education to students and creating conditions for their overall development. There is a synergy in the working of the Principal, college administration, faculty, students and non-teaching staff and they work under the policy guidelines of the parent Department of Higher Education of Government of Haryana which is always ready to provide necessary monetary help, expert consultation and other logistic support. Over a period of time, an efficient, effective, transparent and consultative work culture has been developed in the institution involving all the stakeholders in its functioning. Decentralization and participative management form

the core of college activities and are among the best practices of the institution. The Principal ensures a real participation of teachers in decision making and the senior most teachers along with him form the highest decision making body, namely, College Council. There is a detailed distribution and delegation of work with set SOPs through the comprehensive system of committees. These committees, consisting of teachers, work independently for their allotted work under the overall supervision of the Principal. The following example indicates the effectiveness of the enabling leadership of the Principal and college administration in ensuring self-motivation of the staff and students.

File Description	Documents
Paste link for additional information	NA
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The premier higher education institution, Government College, Mahendergarh is governed effectively and the college administration, in consultation with faculty, students and other stakeholders, make plans for the up gradation, addition and maintenance of college facilities. The college administration has achieved commendable success on this key indicator of perspective plan as mentioned below: A separate block of ten classrooms with two departmental rooms and toilet facilities has been added in the college for P.G. and Honours classes and this released the pressure on the existing physical infrastructure and provided a better environment to these specialized classes. A ramp has been added to make the college building disabled friendly and to ease the congestion on the already existing stairs by providing another entry-exit point. A committed electricity substation has been constructed for unhindered supply of electricity in the college campus. The work on the revamped parking lot is in the progress and the old parking structure is replaced with the new one to accommodate the presently changed parking requirements. The sports ground has been levelled again with scientific precision to remove ground related inconsistencies for better sports facilities to students. An open gym has been created adjacent to the sports ground for providing ready exercise facility to students and staff.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	NiL
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Government College, Mahendergarh is governed effectively and efficiently to provide quality education to students. There is general transparency in the functioning of the college. The well set policies imbued with a mission to provide opportunities for the holistic development of students guide its different activities. There is well placed administrative structure to conduct college activities in a systematic manner and the rules and procedures are well defined to avoid any ambiguity in the working of different functionaries. The Principal is the head of the institution and he/she works under the overall supervision of the Department of Higher Education of Government of Haryana. The Higher Education Commissioner and the Director General, Higher Education provide policy guidelines and necessary financial and logistic support to conduct college activities. The Principal in the light of the policy guidelines and the vision and mission of the college conducts the activities of the institution with the active support of the empowered College Council. The council consists of 5 senior most teachers and is headed by the Principal. It is a key decision making body to decide about different issues of the college under the broader guidelines. There is a detailed distribution and delegation of work with set SOPs through the comprehensive system of committees.

File Description	Documents
Paste link for additional information	NA
Link to Organogram of the Institution webpage	NA
Upload any additional information	View File

6.2.3 - Implementation of e-governance in

E. None of the above

**areas of operation Administration Finance and
Accounts Student Admission and Support
Examination**

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies
6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The creation of constructive job conditions for the teaching and non-teaching staff is the core value adhered to by the college administration. It works with the goal of providing such positive conditions to the staff that they feel self-motivated to bring effectiveness and efficiency in college functioning. Their attachment with the institution and job satisfaction are ensured by the participative management of college activities. Besides providing regular monthly salary in accordance with governmental rules and regulations, the college administration takes many other welfare measures for ensuring overall professional growth of its employees and their excellent living conditions. The college administration takes care of the medical requirements of the staff and their dependent family members and they are provided a monthly allowance for meeting sundry routine medical expenses. They are entitled for reimbursement of medical expenses on the treatment of major illness and they can avail this facility even after their superannuation. They are given a fixed percentage of their pay as house rent allowance for meeting their dwelling requirements. The staff members are entitled to take different loans on reasonable terms for meeting their respective expenses. The teaching and non-teaching staff is entitled to take house and vehicle loan within the permissible limits decided by their designation and salary.

File Description	Documents
Paste link for additional information	NA
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

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File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

00

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

03

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

There is an effective performance appraisal system in the college for teaching & non- teaching Staff. There is Team for the regular evaluation of the teaching staff and non-teaching staff is also well documented. From some last years, it has been digitalized and made online for efficient, time bound and transparent handling of the system. The performance appraisal system is annual and is based on the active involvement of the concerned staff members. A annual report is produced in front of the principal, he comments upon each and every point self-filled by employees. He evaluates the performance of them on the basis of his personal observation of their work and conduct. He is supposed to comment upon the overall performance of the staff members and indicates the areas where improvements are required. The performance appraisal system is a mechanism to appreciate the commendable work of the employee for positive motivation and to point out the inconsistencies in work and conduct for avoiding negative reinforcement and for timely reformative measures; and to provide the college administration a tool to supervise and control the activities of the staff members. In the case of laboratory staff, the opinion of the concerned teacher-in-charge is significant in assessing of their performance.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college is a government establishment and works strictly in accordance with the financial rules and regulations framed by the Finance Department of Government of Haryana.. It arranges for and provides necessary sanctions for funds and grants. These policy guidelines are binding on the college and the sanctioned amount is utilized as per SOPs in this regard. There is a system of regular periodic audit of expenditure made by the college to ensure strict adherence of procedure in spending money and to find out that these expenses are made economically .There are two broader categories of financial resources, firstly, governmental grants from the Department of Higher Education and secondly, funds and fees received from students. The audit of grants has been conducted by auditors from on October, 2021. There is an effective and regular internal audit mechanism in the college and it minimizes the possibility of audit objections. The Bursar-cum Internal Auditor ensures strict compliance of financial rules and procedures and takes necessary steps to remove the objections. He works in active collaboration with external auditors to remove their doubts.

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

00

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college is a government establishment and in financial matters it is governed by the general rules and regulations framed by the Finance Department of Government of Haryana and the policy guidelines issued by its parent Department of Higher Education, Haryana. There are different sources of fund mobilization and the college strictly follows governmental norms in resource mobilization. The government grants are the major source of financial resources. These are sanctioned for different purposes by the parent Department of Higher Education, Haryana such as the salary of the staff, the conduct of various co-curricular/extra-curricular activities, the up gradation of infrastructural and laboratory facilities, the purchase of library books, the maintenance and enhancement of ICT facilities, the addition of new infrastructure and other related activities. In addition to this, the college receives fees and funds from students and these funds are used for earmarked activities related to students' teaching-learning, co-curricular/ extra-curricular and other activities. Different works for students' welfare and improvement of college facilities are accomplished through the amount received in this manner. UGC also allot many grants for certain required activities and infrastructural up-gradation. In addition to the above mentioned regular sources of resources, the college got financial adds from local M.P. and M.L.A. The institution also got financial adds from the local Municipal Corporation for betterment of drinking water facilities and water arrangement in campus.

File Description	Documents
Paste link for additional information	NA
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The College Internal Quality Assurance Cell (IQAC) is smartly working with college administration, teaching faculty, non-teaching staff and other associates to maintain high quality standards of education in the institution. It has been constantly striving to achieve qualitative standard since its formation in 1971. The IQAC periodically assesses the college activities and facilities and suggests accordingly the areas where further improvement can be planned. The suggestions made by the cell incorporates almost all the necessary aspects related to college functioning but two practices are hereby mentioned to indicate the impact of IQAC in quality magnification. There is a regular emphasis in the IQAC suggestions on the need of the continuous infrastructural improvement and up-gradation to meet the growing needs of students. The college building was built in 1966 so there is requirement of repairing also. For providing enhanced facilities of laboratories, smart class room, e-resource centre, new courses and better accessibility, there is urgent need of new rooms and other infrastructure. On the suggestion of IQAC, the college administration decided to work for enhancement of infrastructural facilities on regular basis. This is one of the major mentionable achievements of IQAC in making college administration vigilant and active in adding to upgrading and maintaining college physical infrastructure on regular basis.

File Description	Documents
Paste link for additional information	NA
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

There is an institutional mechanism to review teaching learning processes, structures, methodologies and learning outcomes regularly through Heads of the departments who along with teachers are responsible for the conduct of teaching-learning activities. The IQAC of the college regularly makes an inspection of all the different activities related to teaching-learning and suggests necessary steps to enhance the quality education. The college is an

affiliating institution and the curriculum scheme by the IGU MEERPUR REWARI. Regularly the college is working in the direction of effective curriculum, documentation, transparent assessment system in accordance with the syllabi and UGC guidelines. The IQAC is very aware about the role of college faculty in maintaining and enhancing quality. Keeping in mind the expected needs of students and the requirements of the society, these outcomes are broadly based on three aspects: firstly, to provide the best possible knowledge to students in the course/subject chosen by them; secondly, to develop skills of students for their future career prospects; and thirdly, to develop among students a keen sensitivity towards the issues of society and country. There is simple target of developing the multi dimension attitude to be a liable citizen. The IQAC also makes a regular counselling of teachers and mentors to discuss about them with students for achieving learning goals of teaching activities in the college.

File Description	Documents
Paste link for additional information	NA
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

E. None of the above

File Description	Documents
Paste web link of Annual reports of Institution	NA
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES**7.1 - Institutional Values and Social Responsibilities****7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year**

Here is well acknowledged commitment of the staff and students of Government College, GC mahendergarh to follow equality, equity, fairness and probity in all activities. Gender sensitization which is one of the major priorities of the teachers and college administration is at the centre of the different college activities. It also organizes various literary, cultural and fine arts competitions. Moreover, the cell also addresses issues directly related to girls such as menstrual hygiene, gender discrimination, safety and security in society and amicable environment in the college campus. Not only the Women Cell, NSS and NCC units and Legal Literacy Cell also focus on gender sensitization through different competitions, extension lectures, workshops, seminars and awareness rallies.

File Description	Documents
Annual gender sensitization action plan	NIL
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	NIL

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste

management Biomedical waste management E-waste management Waste recycling system
Hazardous chemicals and radioactive waste management

Solid waste management; Solid waste management in the college (G.C. M/garh) is accomplished either by in house utilization/ or consumption or by out sourcing its collection and disposal to an authorised agency. Over 200 bins have been provided across the college for collection of the solid waste generated at different sources in the college. These bins are colour coded specific to a category of solid waste.

Green- Biodegradable, organic waste like cooked food, vegetables, fruit, leaves etc.

Blue- Recyclable waste like paper, cartons, cans, etc.

Red- Non-degradable waste like glass blades, expired medicine etc.

All the non- Toxic, biodegradable waste is collected and used for making compost through the vermin compost process.

Non- Biodegradable solid waste: Collection and disposal of all non-biodegradable solid waste has been outsourced to authorised agencies.

Liquid waste management:

Waste Recycling System: The college has adopted a minimum and essential use of paper policy which helps in the conservation of resources and a small amount of paper is wasted.

Hazardous waste management involves reducing the amount of hazardous substances produced, treating hazardous waste to reduce their toxicity, and applying sound engineering controls to reduce or eliminate exposures to there waste.

03 Rain water harvesting bore are available and all are in working condition.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	NA
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1.Restricted entry of automobiles**
- 2.Use of Bicycles/ Battery powered vehicles**
- 3.Pedestrian Friendly pathways**
- 4.Ban on use of Plastic**
- 5.landscaping with trees and plants**

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit

A. Any 4 or all of the above

3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Government College, Mahendergarh a premier higher education institution working for higher goals and ennobling values. It

provides an equitable, rationale, fair and encouraging environment to students to grow to the full of their capacity.

The Women Cell, the Anti Sexual Harassment Committee, the Legal Literacy Cell, NSS and NCC units are working hard in organizing awareness programmes about different feminine issues. The college administration takes welfare measures to provide fair academic conditions to all students. A certain percentage of seats are reserved for the students coming from socio- economically modest sections of the society to provide equal educational opportunities to them. The institution also provides scholarship to needy students to curtail the dropout rate due to economic hardships. There is deep seated harmony in the overall functioning of the college and the teachers and college administration work with students to create an enviable environment of inclusive growth of all.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The vision and mission of the college states clearly that the aim of the institution is to develop students into fully capable, visionary, innovative and socially conscious human resource for India. The institution is committed to sensitize its students and employees about the values, rights, duties and responsibilities as envisaged in the constitution. There is regular celebration of the Independence Day, the Republic Day and other special day every year with the wide participation of staff and students to remind them about the sacrifices made by our freedom fighters in the National Movement. Besides this, the celebration of Voters' Day, Constitution Day, Hindi Diwas, Birth anniversaries of different national leaders and other such occasions are instrumental in sensitizing students and staff about the constitutional values of India. The Legal Literacy Cell is very active in spreading awareness among students about the legal rights and duties of Indian citizens.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	View File

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

C. Any 2 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Government College, MAHENDERGARH has been maintaining good traditions of providing students maximum exposure of co-curricular/ extracurricular activities for their holistic development. Different college cells and units such as NCC, NSS, Women Cell and various subject societies are engaged in organizing different programmes to celebrate different days, events and festivals round the year. They sensitize students about their future role as a sensitive, socially conscious and humane citizen working for the welfare of the country.

Such celebrations help them to learn about the role and importance of the national movement and to understand about the significance of maintaining a unique cultural identity as a true Indian. The

Independence Day and the Republic Day are celebrated regularly every year by the college staff and students with great fanfare.

The college NSS and NCC units celebrate various occasions such as NSS Day, Gandhi Jayanti, Yoga Day, Literacy Day, Voters' Day, Teachers' day, Swachhata Week and Traffic Awareness Week etc. The volunteers take active part in different awareness rallies, cleanliness and plantation campaigns and blood donation camps. Similarly, other subject societies are also actively engaged in organizing programmes to celebrate different designated days round the year.

Overall, the college staff and administration are well aware of the significance of the commemorative days and motivate college students to participate in them and get positive value reinforcement from them.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice -I:

Participative Management Objectives: Participative management and decentralization form the core of college activities and are among the best practices of the institution. The basic purpose is to achieve a synergy in the working of the Principal, college administration, faculty, students and non teaching staff and to develop an efficient, transparent and consultative work culture.

Context: Government College, Mohindergarh is a huge Higher education institution with the strength of about 2598 students and 47 staff members providing education in different streams in undergraduate and post graduate programmes.

Practice: The practice of participative management is to provide a

real participation to teachers, non teaching staff and students in decision making. All the college works including co-curricular/ extracurricular activities, scholarship, discipline, sports, cultural activities, library, discipline, proctorial groups, mentor groups, college administrative issues, placement etc are administered efficiently through the decentralized system of these committees. Annual Quality Assurance Report of GOVERNMENT COLLEGE Mohindergarh ,Multifarious co-curricular/extra-curricular and extension activities are the forte of college functioning and are finely balanced with regular studies. NSS units, NCC units, Women Cell, Placement Cell, Legal Literacy Cell and different Subject Societies are actively involved in the organization of these activities for instilling a profound sensitivity among students towards their surroundings

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Government College, Mahender garh , a premier higher education institution, has been rendering its service since 1971. The institution has been catering to the higher educational needs of semi urban and rural people of Haryana for about seven decades. It is providing higher education at mass level without compromising the quality aspect.. The institution has a unique distinction of its appeal to wider section of the society and students from multifarious socio-economic background get quality higher education in equitably encouraging and mutually beneficial environment. Government College, Mahendergarh is proud of its institutional distinctiveness in working for the accessibility of higher education to common masses. .

These students are provided the facility of subsidized bus pass with the close collaboration of the Haryana Transport Department so that in commuting to college, they do not feel the brunt of exorbitant transportation charges. There is a provision for free education to undergraduate girls which works as an incentive to parents to allow girls for higher education. Annual Quality Assurance Report of GOVERNMENT COLLEGE MAHENDERGARH is a facility for needy students who

are interested in doing some work along with studies.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

The IQAC of the college is working in close association with the college administration, faculty and non-teaching staff to achieve new qualitative benchmarks in college functioning. On the basis of the feedback from students, teachers, parents, alumni and other stakeholders and the continuous observation on the part of IQAC, the below given suggestions for the session 2021-22 are hereby put forward for improving college infrastructure and other activities related to teaching-learning process and co-curricular and extra curricular fields :-

- The college should continue with all good traditions of the institution in teaching-learning, co-curricular and extracurricular activities and extension and research initiatives.
- The college should optimize the use of college resources and infrastructural facilities and manage its internal affairs efficiently.
- 24x7 surveillance will be ensured with enhanced CCTV camera availability.
- The Alumni Association should be motivated to contribute in the college activities by giving more finance and sagacious advice.
- The lawns lying in between the college building should be made more beautiful by good and innovative landscaping.
- The college administration should maintain cleanliness and hygienic conditions in the class rooms and college campus.
- There should be lab upgradation in accordance with the present requirements.