

OFFICE OF THE PRINCIPAL GOVERNMENT COLLEGE MAHENDERGARH

ANNUAL DUTY LIST OF FACULTY MEMBERS

Memo No. Steno/2021/3513

Dated : - 28.08.2021

The following duties are assigned to the Staff Members for the smooth conduct of different activities of the college for the session 2021-22. These duties will come into force with immediate effect.

Ex-Conveners/In-charges are requested to hand-over/reciprocate their charges, if any, to the new incumbents & get countersignature of the undersigned within 10 days positively.

The Conveners/In-charges of various committees should note down the names of the faculty members associated with them. They are also required to invite fresh quotations for the work to be undertaken by them immediately.

COLLEGE COUNCIL

CHAIRPERSON: Maj. M.R. Lamba
Members Dr. Laxmi Narayan
Dr. Makhan Singh
Dr. Mahesh Singh
Dr. Baljit Singh
Sh. Jitender Kumar

1. Senior Tutor/Mentor : Dr. Laxmi Narayan
2. College Bursar : Dr. Laxmi Narayan
3. Staff Secretary : Dr. Mahesh Singh
4. Dean Arts : Dr. Mahesh Singh
5. Dean Science : Dr. Makhan Singh
6. Dean Commerce : Dr. Neetu Sharma
7. Social Secretary : Dr. Mahesh Singh
8. N.C.C. Officer : Maj. M.R. Lamba
9. Incharge, Sports : Dr. Shamsher Singh
10. RTI
Dr. Laxmi Narayan, SPIO
Dr. Mahesh Singh, ASPIO
Ms Priya, Clerk to SPIO
Sh. Jitender Kumar, Officer to assist FAA
Sh. Vijay Pal, LA, Clerk to FAA
9. NAAC & UGC
Dr. Mahesh Singh, Coordinator
Dr. Laxmi Narayan
Sh. Mukesh Yadav
Mrs. Renu Yadav
Dr. Ashok Kumar
Mr. Deepak Kumar Saini

10. **ALLUMNI ASSOCIATION**
 Dr. Ashok Kumar, Convener
 Dr. Ashwani Kumar
 Mr. Kuldeep
11. **R.U.S.A.**
 Sh. Jitender Kumar, Nodal Officer
 Dr. Ashok Kumar, Member
 Dr. Mukesh Yadav, Member
 Dr. Baljit Singh Member
 Dr. Shamsher Singh, Member
 Sh. Om Prakash, Clerk
12. **I.Q.A.C.**
 Chairman: Maj. M.R. Lamba, Principal
 Coordinator: Dr. Mahesh Singh
 Members: Dr. Baljit Singh
 Mrs. Renu Yadav
 Mr. Jitender Kumar
 Dr. Ashok Kumar
13. **COLLEGE TIME TABLE, WORKLOAD AND INTRODUCTION OF NEW SUBJECTS, LECTURE SHORTAGE OF STUDENTS**
 Dr. Mahesh Singh, Convener
 Dr. Makhan Singh
 Dr. Neetu Sharma
 Mr. Pradhuman Singh
 Mr. Vinod Kumar
14. **LEGAL CELL & COURT CASES**
 Dr. Ashok Kumar, Convener
 Dr. Baljit Singh
 Sh. Jitender Kumar
 Sh. Ravinder Kumar, C.I.
 Mr. Manjeet, Clerk
15. **REGISTRAR/UNIVERSITY WORKS/RESULTS/RR/CR/FEE/START OF NEW COURSE/SUBJECT**
 Sh. Mukesh Yadav, Registrar
 Dr. Baljit Singh, Deputy Registrar
 Dr. Ashwani Yadav
 Mr. Inderjeet
 Sh. Abhay Singh, Clerk
 Sh. Ram Autar Sharma
 Sh. Ravinder, C.I.
 Sh. Kirti Swaroop, C.I.
 Sh. Ishwar Yadav, Instructor English Language Lab.
 Sh. Deepak Kumar, CLA
16. **ONLINE ADMISSION, COLLEGE WEB-PORTAL & ONLINE TEACHING**
 Dr. Makhan Singh, Nodal Officer
 Mr. Vinod Kumar
 Mr. Inderjeet
 Sh. Kirti Swaroop, C.I.
 Sh. Ravinder, C.I.
 Sh. Ishwar Yadav, Instructor English Language Lab.
 Sh. Deepak Kumar, Computer Lab. Attendant.
17. **CHARACTER CERTIFICATE AND ATTESTATION OF DOCUMENTS**
 Dr. Laxmi Narayan
18. **PPP/BUS PASS/PASSPORT/VOTER CARD COMMITTEE**
 Sh. Heera Singh, Convener
 Dr. Shamsher Singh
 Mr. Devender Kumar
 Mrs. Parmit Kumari
 Mr. Vinod Kumar
 Mr. Ishwar Yadav, English Language Lab. Instructor
 Mr. Karamveer, LA will assist.

19. **SCHOLARSHIP, STIPEND & S.A.F. COMMITTEE**
Dr. Makhan Singh, Nodal Officer, Scholarship & Stipend
Sh. Jitender Kumar, Convener (S.A.F. Committee)
Dr. Ashok Kumar (Physics)
Ms Priya, Clerk
20. **EDUCATIONAL TOUR COMMITTEE**
Sh. Jitender Kumar, Convener
Mrs. Renu Yadav
Dr. Neetu Sharma
Dr. Ashok Kumar
Dr. Rajan Tiwari
Mr. Ishwar Yadav
21. **FEE CONCESSION & RED CROSS GRANT COMMITTEE**
Sh. Jitender Kumar, Convener
Dr. Shamsheer Singh
Dr. Rajan Tiwari
Mrs. Pooja Rani (Commerce)
22. **SEATING & SHAMIANA COMMITTEE**
Dr. Baljit Singh, Convener
Sh. Shamsheer Singh
Sh. Devender Kumar
Sh. Ajay Pal
Dr. Ravinder Kumar
23. **COLLEGE CULTURAL & CO-CURRICULAR ACTIVITIES COMMITTEE**
Dr. Neetu Sharma, Coordinator
Sh. Heera Singh
Mrs. Parmit Kumari
Ms Sapna
Dr. Anita Yadav
Mrs. Pooja Rani
Mrs. Anup Kumari
Dr. Vijaya Bai
24. **MIKE, LIGHT, AUDIO-VISUAL, PHOTOGRAPHY**
Sh. Jitender Singh, Convener
Sh. Devender Kumar
Ms Sapna
Mr. Kuldeep
Dr. Vijaya Bai
Mr. Rahul, LA will assist the committee.
25. **ELECTRICITY, SOLAR AND DRINKING WATER ARRANGEMENT COMMITTEE**
Dr. Makhan Singh, Convener
Sh. Jitender Singh
Ms Sapna
Mr. Arun Bharat
Mrs. Anup Kumari
Dr. Ashok Kumar (Physics)
Mr. Deepak Kumar (Physics)
Mr. Rahul, L.A.
Sh. Ajay Kumar
26. **SANITATION COMMITTEE**
Dr. Makhan Singh, Convener
Mrs. Anup Kumari
Mr. Ishwar Yadav
Sh. Ajay Kumar, Peon
Sh. Ramesh Kumar
27. **FURNITURE COMMITTEE**
Sh. Baljit Singh Incharge (Steel & Wooden)
Sh. Rahul, L.A. to assist

28. **PRINTING OF CERTIFICATES CARDS/BANNERS ETC. & INVITATION COMMITTEE**
Sh. Mukesh Yadav, Convener
Dr. Ashok Kumar (English),
Sh. Devender Kumar
Mr. Rajan Tiwari
Sh. Kirti Swaroop
29. **TRAFFIC INTERPRETATION CENTRE & ROAD SAFETY CLUB**
Sh. Jitender Singh, Nodal Officer
Sh. Devender Kumar
Mrs. Parmit Kumari
Ms Sapna
30. **PRIZE PURCHASE & DISTRIBUTION COMMITTEE**
Dr. Ashok Kumar, Convener
Sh. Sh. Mukesh Yadav
Dr. Baljit Singh
Dr. Rajan Tiwari
31. **REFRESHMENT, TEA AND LUNCH COMMITTEE**
Dr. Baljit Singh, Convener
Dr. Shamsher Singh
Sh. Jitender Singh
Sh. Deepak Kumar, CLA
Sh. Daya Ram, LA
32. **COLLEGE DISPENSARY/RED CROSS SOCIETY/YOUTH RED CROSS/RED RIBBON CLUB**
Sh. Jitender Kumar, Convener,
Mr. Rajan Tiwari
Mr. Deepak Kumar (Physics)
Mr. Pradhuman
Mr. Arun Bharat
Mr. Vikash Gupta
Sh. Gobind Ram, JLA
33. **COLLEGE PROPERTY—BUILDING/LAND/TREES ETC. BUILDING FUND & PWD (B&R) AND PUBLIC HEALTH/ DILAPIDATION COMMITTEE**
Dr. Makhan Singh, Convener
Dr. Ashok Kumar (English)
Sh. Devender Kumar
Sh. Om Prakash, Clerk
34. **COLLEGE CAMPUS BEAUTIFICATION, LAWNS & GARDENS DECORATION AND EVS FUND**
Dr. Makhan Singh, Convener
Sh. Jitender Singh
Sh. Heera Singh
Ms Sapna
Mrs. Parmit Kumari
Mr. Ishwar Yadav
Dr. Ashwani Yadav
35. **WOMEN STUDIES & DEVELOPMENT CELL**
Mrs. Renu Yadav, Incharge
Mrs. Parmit Kumari
Ms Sapna
Dr. Pinki
Mrs. Ritu Rani
Mrs. Kusum Lata
Ms Babil, Peon
36. **COMPULSORY COMPUTER EDUCATION & COMPUTER FUND**
Dr. Neetu Sharma, Convener
Dr. Ashok Kumar (English)
Sh. Ravinder Kumar, C.I.
Sh. Kirti Swaroop, C.I.
Mr. Ishwar Yadav

37. **RADHA KRISHNA FUND & COLLEGE DEVELOPMENT FUND COMMITTEE**
Mr. Rajan Tiwari
Dr. Sandeep Kumari
Dr. Manju Kumari
Mrs. Amita Kumari
Mrs. Navita
38. **H.R.M.S. DATA/M.I.S. DATA/AISHE/NIRF**
Dr. Mukesh Yadav, Nodal Officer
Dr. Neetu Sharma
Sh. Ravinder, C.I.
Sh. Manjeet, Clerk
39. **CAREER GUIDANCE BUREAU AND PLACEMENT CELL**
Dr. Neetu Sharma, Incharge
Dr. Ashok Kumar
Dr. Baljit Singh
Sh. Devender Kumar
Mr. Rajan Tiwari
40. **ANTI-SEXUAL HARASSMENT COMMITTEE**
Mrs. Renu Yadav, Convener
Dr. Laxmi Narayan
Dr. Neetu Sharma
Mrs. Parmit Kumari
Ms Sapna
Sh. Manjeet
41. **LIBRARY/BOOK BANK ADVISORY COMMITTEE**
Sh. Jitender Kumar, Convener
Dr. Laxmi Narayan—Bursar (Financial Advisor)
Dr. Mahesh Singh
Dr. Ashok Kumar, Incharge Library
Mrs. Pooja Rani (Commerce)
Sh. Rakesh Kumar, Library Attendant
42. **GRIEVANCES REDRESSAL CELL/INTERNAL COMPLAINT COMMITTEE**
Dr. Laxmi Narayan, Convener
Dr. Mahesh Singh
Sh. Jitender Kumar
Mrs. Renu Yadav
Mrs. Parmit Kumari
Sh. Vijay Pal
43. **COLLEGE SPORTS BOARD**
CHAIRMAN—Maj. M.R. Lamba, Principal
Member Secretary—Dr. Shamsher Singh,
Members- Dr. Laxmi Narayan
Dr. Makhan Singh
Dr. Mahesh Singh
Dr. Baljit Singh
Mrs. Renu Yadav
44. **C.C.T.V. CAMERAS/AEBAS (Bio-Matric Machines)**
Dr. Ashok Kumar, Nodal Officer
Sh. Heera Singh
Mr. Inderjeet
Sh. Manjeet, Clerk
Sh. Deepak Saini, Comp. Lab. Attendant
45. **CO-ORDINATORS—SUBJECT SOCIETIES**
Dr. Makhan Singh—Science Society and Exhibition
Dr. Mahesh Singh—Social Science Society
Dr. Neetu Sharma—Commerce/BCA

46. **Prevention And Control Measures of Covid 19 Committee For Covid-19**
Dr. Baljit Singh, Nodal Officer
Dr. Shamsher Singh
Dr. Ravinder Kumar
Mr. Kuldeep
Dr. Ashwani Yadav
Mr. Vikas Gupta
47. **STAGE AND PRESS SECRETARY**
Dr. Baljit Singh
Dr. Anita Yadav
Mr. Kuldeep
Dr. Ashwani Yadav
Mr. Vikas Gupta
48. **EARN WHILE YOU LEARN**
Dr. Baljit Singh, Convener
Sh. Jitender Kumar
Dr. Ashok Kumar
Mrs. Pooja Rani
Sh. Rakesh Kumar, Lib. Attendant
Mr. Ishwar Yadav
49. **NSS ADVISORY COMMITTEE & PROGRAMME OFFICERS**
Dr. Laxmi Narayan, Advisor
Dr. Mahesh Singh, Advisor
Dr. Baljit Singh, Advisor
Dr. Shamsher Singh, NSS PO Unit-I (Boys)
Sh. Devender Kumar, NSS PO Unit-II (Boys)
Mrs. Parmit Kumari, NSS PO Unit-III (Girls)
Sh. Raj Kumar, JLA shall act as NSS Clerk for all units.
Sh. Dharmender, Peon Unit-I
Sh. Rakesh Saini, Peon Unit-II
Ms Babil, Peon Unit-III
50. **ANTI-CORRUPTION CELL/ANTI RAGGING & ANTI SMOKING**
Sh. Jitender Kumar, Convener
Dr. Mahesh Singh
Dr. Baljit Singh
Dr. Rajan Tiwari
Mrs. Renu Yadav
Dr. Neetu Sharma
Dr. Ashok Kumar
51. **COLLEGE CANTEEN COMMITTEE**
Dr. Baljit Singh, Convener
Dr. Shamsher Singh
Dr. Ashok Kumar, (English)
Dr. Neetu Sharma
Mr. Rajan Tiwari
45. **DISCIPLINE COMMITTEE (FOR ALL PURPOSES)**
Maj. M.R. Lamba, Chairman
Dr. Laxmi Narayan, Convener
Dr. Makhan Singh
Dr. Mahesh Singh
Dr. Baljit Singh
Dr. Shamsher Singh
Mrs. Renu Yadav
Dr. Ashok Kumar
Sh. Jitender Singh
Ms Sapna
Mr. Rajan Tiwari
Dr. Ravinder Kumar
Mrs. Vijaya Bai
Mrs. Anup Kumari
Sh. Vikas Gupta

53. NEP-2020/EDUSAT/SHIKSHA SETU/PRA YAAS/ LMS/ SMART CLASS ROOM ETC.

Dr. Makhan Singh, Nodal Officer
Sh. Mukesh Yadav
Dr. Ashok Kumar (English)
Mr. Rajan Tiwari
Mrs. Pooja Rani
Mr. Vinod Kumar
Mr. Inderjeet
Sh. Ravinder, C.I.
Mr. Ishwar Yadav
Sh. Karamveer, L.A.

54. BLACK BOARD, NOTICE BOARD & SEATING ARRANGEMENT IN THE CLASSROOMS

Sh. Jitender Singh
Sh. Devender Kumar
Ms. Parmit Kumari
Dr. Ravinder Kumar
Sh. Deepak Kumar (Physics)

55. LANGUAGE LAB.

Dr. Ashok Kumar, Incharge
Mrs. Renu Yadav
Dr. Pinki
Mrs. Ritu Rani
Mrs. Kusum Lata
Sh. Ishwar Yadav, English Language Lab. Instructor

56. COLLEGE WELFARE COMMITTEE

Dr. Baljit Singh, Incharge
Sh. Jitender Kumar
Dr. Shamsher Singh
Dr. Neetu Sharma

57. AUCTION COMMITTEE

Dr. Baljit Singh
Dr. Shamsher Singh
Sh. Devender Kumar
Mr. Heera Singh

58. RESEARCH CELL

Dr. Laxmi Narayan, Convener
Dr. Makhan Singh
Dr. Mahesh Singh
Sh. Mukesh Yadav
Dr. Sandeep Kumari
Dr. Manju Kumari
Mrs. Navita
Mrs. Amita Kumari

59. GeM COMMITTEE

Maj. M.R. Lamba, Principal (Primary User)
Dr. Ashok Kumar (Buyer)
Dr. Laxmi Narayan, Bursar
Dr. Renu Yadav, Member
Sh. Jitender Kumar, Member
Sh. Dr. Baljit Singh (Consignee)

60. RAIN WATER HARVESTING SYSTEM/ MINI-SOIL TESTING

Dr. Makhan Singh, Rain Water Harvesting System
Sh. Heera Singh, Mini-Soil Testing
Mr. Devender Kumar
Mr. Ajay Pal

61. NATURE INTERPRETATION CENTRE/ECO CLUB

Dr. Ashok Kumar, Convener
Dr. Ashwani Yadav
Dr. Ravinder Kumar
Mr. Ishwar Yadav

OFFICE OF THE PRINCIPAL GOVERNMENT COLLEGE MAHENDERGARH

NOTICE

DATED : - 08.09.2021

The Annual Duties for the session 2021-22 were assigned to all the staff members for the smooth conduct of different activities of the college vide this office order No. Steno/2021/3513 dated 28.08.2021 and all were directed to hand-over/reciprocate their charges, if any, to the new incumbents & get countersignature of the undersigned within 10 days positively.

Hence, all the Conveners/In-charges, who did not report till now, are again directed to report and submit a certificate to this effect and get countersignature of the undersigned latest by 09.09.2021 positively.

Dr. Laxmi Narayan	
Dr. Makhan Singh	
Dr. Mahesh Singh	
Dr. Baljit	
Sh. Jitedner Kumar	
Dr. Shamsheer Singh	
Mrs. Renu Yadav	
Dr. Ashok Kumar	
Mr. Mukesh Yadav	
Dr. Neetu Sharma	
Sh. Heera Singh	
Sh. Jitender Singh	
Sh. Devender Kumar	
Mrs. Parmit Kumari	
Mr. Rajan Tiwari	

Principal,
Government College,
Mahendergarh.

OFFICE OF THE PRINCIPAL GOVERNMENT COLLEGE MAHENDERGARH

Order No. Steno/2021/

Dated :- 13.09.2021

In continuation of this office order No. Steno/2021/3513 dated 28.08.2021 the following committees are hereby re-constituted with immediate effect. The In-charges of the committee are requested to take over the charge and do the needful immediately.

COLLEGE PROPERTY—BUILDING/LAND/TREES ETC. BUILDING FUND & PWD (B&R) AND PUBLIC HEALTH/ DILAPIDATION COMMITTEE

Dr. Makhan Singh, Convener
Dr. Mahesh Singh,
Dr. Ashok Kumar (English)
Dr. Baljit
Dr. Shamsher Singh
Sh. Jitender Kumar
Sh. Om Prakash, Clerk

DRINKING WATER ARRANGEMENT COMMITTEE

Sh. Heera Singh, Convener
Sh. Jitender Singh
Dr. Rajan Tiwari
Mr. Arun Bharat
Mrs. Anup Kumari
Dr. Ashok Kumar (Physics)
Mr. Deepak Kumar (Physics)
Mr. Rahul, L.A.
Sh. Ajay Kumar

COLLEGE WEB-PORTAL

Mr. Inderjeet, Incharge
Mr. Vinod Kumar
Sh. Kirti Swaroop, C.I.
Sh. Ravinder, C.I.
Sh. Ishwar Yadav, Instructor English Language Lab.
Sh. Deepak Kumar, Computer Lab.Attendant.

Principal,
Government College,
Mahendergarh.

CERTIFICATE

Dated :- 25.09.2021

Certified that I have taken over the charges assigned to me in Annual Duties for the session 2021-22.

Name of Incharge	Charges/Duties	Signature
Dr. Laxmi Narayan		
Dr. Makhan Singh		
Dr. Mahesh Singh		
Dr. Baljit		
Sh. Jitedner Kumar		
Dr. Shamsher Singh		
Mrs. Renu Yadav		
Dr. Ashok Kumar		
Mr. Mukesh Yadav		
Dr. Neetu Sharma		
Sh. Heera Singh		
Sh. Jitender Singh		
Sh. Devender Kumar		
Mrs. Parmit Kumari		
Mr. Rajan Tiwari		

If not assume the charge till date then mention the reason

OFFICE OF THE PRINCIPAL GOVERNMENT COLLEGE MAHENDERGARH

Order No. Steno/2021/

Dated :- 30.10.2021

The following committees for the Annual Duties of 2021-22 have been re-constituted due to re-shuffling of the staff members. Ex-Conveners/ In-charges are requested to hand over their charges, if any, to the new incumbents & get countersignature of the undersigned as early as possible.

COLLEGE CAMPUS BEAUTIFICATION, LAWNS & GARDENS DECORATION AND EVS FUND

Dr. Somveer, Convener
Dr. Pavita
Sh. Jitender Singh
Sh. Heera Singh
Mrs. Parmit Kumari
Mr. Ishwar Yadav
Dr. Ashwani Yadav

N.C.C. Officer : Dr. Shamsher Singh

NSS Programme Officer UNIT-I : Dr. Somveer

RAIN WATER HARVESTING SYSTEM

Mr. Vikas, Incharge, Rain Water Harvesting System
Mr. Devender Kumar
Mr. Ajay Pal

FEE CONCESSION & RED CROSS GRANT COMMITTEE

Dr. Pavita Yadav, Convener
Dr. Shamsher Singh
Dr. Rajan Tiwari
Mrs. Pooja Rani (Commerce)

COLLEGE DISPENSARY/RED CROSS SOCIETY/YOUTH RED CROSS/RED RIBBON CLUB

Dr. Pavita Yadav, Convener
Mr. Rajan Tiwari
Mr. Deepak Kumar (Physics)
Mr. Pradhuman
Mr. Arun Bharat
Mr. Vikash Gupta
Sh. Gobind Ram, JLA

NATURE INTERPRETATION CENTRE/ECO CLUB

Mr. Vikas, Convener
Dr. Ashwani Yadav
Dr. Ravinder Kumar
Mr. Ishwar Yadav

FURNITURE COMMITTEE

Sh. Somveer, Incharge (Steel & Wooden)
Sh. Rahul, L.A. to assist

Principal,
Government College,
Mahendergarh.

OFFICE OF THE PRINCIPAL GOVERNMENT COLLEGE MAHENDERGARH

Order No. Steno/2021/

Dated :- 06.12.2021

To prevent and control measures of Covid 19 Dr. Makhan Singh, Associate Professor being the senior most Medical Science faculty of this college is hereby appointed as Nodal Officer, Covid-19 in place of Dr. Baljit Singh, Assistant Professor of this college with immediate effect. He is directed to take over the charge and attend a meeting in the Conference Hall, Mini Secretariat, Narnaul on 08.12.2021 at 11.30 a.m. positively.

**Principal,
Government College,
Mahendergarh.**

Copy to :-

**Dr. Makhan Singh,
Associate Professor of Botany,
Government College,
Mahendergarh.**

OFFICE OF THE PRINCIPAL GOVERNMENT COLLEGE MAHENDERGARH

Order No. Steno/2021/3968

Dated :- 06.12.2021

In continuation of this office order No. Steno/2021/3513 dated 28.08.2021 the following committee is hereby re-constituted with immediate effect for session 2021-22.

WOMEN STUDIES & DEVELOPMENT CELL

Mrs. Renu Yadav, Incharge

Mrs. Pavita Yadav

Dr. Neetu Sharma

Dr. Pinki

Mrs. Ritu Rani

Mrs. Kusum Lata

Ms Babil, Peon

**Principal,
Government College,
Mahendergarh.**

OFFICE OF THE PRINCIPAL GOVERNMENT COLLEGE MAHENDERGARH

Order No. Steno/2021/3983

Dated :- 07.12.2021

In continuation of this office order No. Steno/2021/3513 dated 28.08.2021 the following committee is hereby re-constituted with immediate effect for session 2021-22.

ELECTRICITY, SOLAR AND GENERATOR COMMITTEE

**Dr. Somveer, Convener
Sh. Jitender Singh
Mr. Devender Kumar
Mr. Arun Bharat
Mrs. Anup Kumari
Dr. Ashok Kumar (Physics)
Mr. Deepak Kumar (Physics)
Mr. Rahul, L.A.
Sh. Ajay Kumar**

**Principal,
Government College,
Mahendergarh.**

OFFICE OF THE PRINCIPAL GOVERNMENT COLLEGE MAHENDERGARH

Order No. Steno/2022/

Dated :- 19.01.2022

In compliance with the Director General, Higher Education, Haryana, Panchkula order No. DHE-170008/2/2020-NPE-DHE dated 18.01.2022 a committee comprising the following members of the staff is hereby constituted to utilize the grant received for providing the Learner Driving License for the session 2021-22 for the students of UG 1st Year with immediate effect. The committee is directed to take immediate action as per the direction received laid down in the letter under reference so that the government grant could be used well in time.

1. Dr. Somveer, Convenor
2. Mrs. Renu Yadav, Member
3. Sh. Heera Singh, Member
4. Mr. Vinod Kumar, Member
5. Mr. Inderjeet, Member

Principal,
Government College,
Mahendergarh.

OFFICE OF THE PRINCIPAL GOVERNMENT COLLEGE MAHENDERGARH

Order No. Steno/2022/

Dated :- 19.01.2022

In compliance with the Director General, Higher Education, Haryana, Panchkula letter No. DHE-170006/3/2021-NPE and DHE-170006/4/2021-NPE-DHE dated 21.12.2021 a committee comprising the following members of the staff is hereby constituted to utilize the grant received for conducting Educational and Excursion Tour for Boys and Girls with immediate effect. The committee is directed to take immediate action as per the direction received laid down in the letter under reference so that the government grant could be used well in time.

1. Mr. Jitender Kumar, Convenor (Boys)
2. Mrs. Renu Yadav, Convenor (Girls)
3. Dr. Neetu Sharma
4. Dr. Ashok Kumar
5. Dr. Rajan Tiwari
6. Mr. Ishwar Yadav

Principal,
Government College,
Mahendergarh.

OFFICE OF THE PRINCIPAL CUM DHEO GOVERNMENT COLLEGE MAHENDERGARH

Order No. Tour/2022/4547

Dated :- 03.02.2022

In compliance with the Director General, Higher Education, Haryana, Panchkula letter No. DHE-170006/3/2021-NPE and DHE-170006/4/2021-NPE-DHE dated 21.12.2021 an Excursion Tour of 2 days for Boys and Girls will be organized in 2nd week of february 2022. The dates will be intimated later on. The tour dstination for Boys will be Mathura-Agra-Fatehpur Sikri and for Girls it will be Jaipur-Ajmer-Pushkar.It is mandatory to be vaccinated agianst Covid-19 for every participant and must submitt consent of their parent before tour .Failure of which their candidature will be rejected. Every college will send name of maximum 6 girl students and14 boy students of their college latest by 10.02.2022 by mail.

Sr. No.	College Name	Name of Tour Incharge/Student	Class	Vaccinated (Yes/No)	Phone No.	Remarks

Copy To:- All Principals Government Colleges
District Mahendergarh

MR/ambz

Principal Cum
District Higher Education Officer,
Mahendergarh,

OFFICE OF THE PRINCIPAL GOVERNMENT COLLEGE MAHENDERGARH

NOTICE

DATED : - 21.04.2022

All the Conveners/In-charges of various committees are hereby directed to chalk-out their expenditure plan and activities plan for the financial year 2022-23 and are to invite fresh quotations at the earliest for the work to be undertaken by them latest by 20th May 2022.

Principal,
Government College,
Mahendergarh.

OFFICE OF THE PRINCIPAL GOVERNMENT COLLEGE MAHENDERGARH

Order No. Canteen/2022/

Dated :- 30.04.2022

A committee comprising the following staff members is hereby constituted to maintain discipline in the college Canteen and at the main gate of college during vacant period from 09:00 a.m. to 02:30 p.m. The committee is directed to allow only the students to enter in the college who has college Identity Card.

1. Dr. Shamsher Singh, Assistant Professor
2. Dr. Renu Yadav, Assistant Professor
3. Dr. Pavita Yadav, Assistant Professor
4. Dr. Ashok Kumar, Assistant Professor
5. Dr. Parmit Kumari, Assistant Professor
6. Dr. Ravinder Kumar, Extension Lecturer
7. Mr. Vinod Kumar, Extension Lecturer
8. Mr. Inderjeet, Extension Lecturer
9. Mr. Kuldeep, Extension Lecturer
10. Dr. Vijaya Bai, Extension Lecturer
11. Mr. Deepak Kumar, Extension Lecturer
12. Mr. Arun Bharat, Extension Lecturer
13. Mr. Ishwar Yadav, English Language Lab. Instructor
14. Mr. Dharmender, Peon
15. Mr. Ajay Kumar, Peon

Principal
Government College
Mahendergarh

Sr. No.	Name of Teacher	Time of Vacant Period-1	Time of Vacant Period-2	Signature
1.	Dr. Shamsher Singh			
2.	Dr. Renu Yadav			
3.	Dr. Pavita Yadav			
4.	Dr. Ashok Kumar			
5.	Dr. Parmit Kumari			
6.	Dr. Ravinder Kumar			
7.	Mr. Vinod Kumar			
8.	Mr. Inderjeet			
9.	Mr. Kuldeep			
10.	Dr. Vijaya Bai			
11.	Mr. Deepak Kumar			
12.	Mr. Arun Bharat			
13.	Mr. Ishwar Yadav			

dk;kZy; izkpk;Z jktdh; egkfo|ky;
egsUnzx<+

vkns'k Øekad LVSuks@2022@
fnuk;d %& 17-05-2022

egkfo|ky; ds fuEufyf[kr vf/kdkfj;ksa@deZpkfj;ksa dh ,d desVh dk xBu djrs gq, mudks vkns'k fn, tkrs gSa fd os egkfo|ky; esa LFkkfir lHkh Toilets dh lkQ&lQkbZ prqFkZ Js.kh deZpkfj;ksa ls izfrfnu djokuk lqfuf'pr djsa rkfd fo|kfFkZ;ksa ,oa LVkQ lnL;ksa dks fdlh izdkj dh dksbZ ijs'kkuh dk lkeuk u djuk iM+kA

1- MkW- js.kq ;kno] izHkkjh (efgyk 'kkSpky;)

2- Jh ftrsUnz flag] izHkkjh (iq:"k 'kkSpky;)

3- MkW- vuqi dqekjh] lnL;

4- Jh bZ'oj ;kno] lnL;

prqFkZ Js.kh deZpkjh

1- Jh jes'k dqekj] Lohij

2- Jh lqjsUnz] Lohij

3- Jh jkds'k dqekj] Lohij

4- Jh vt; dqekj] ih;u (iq:"k 'kkSpky;)

5- lqJh ccyh] ih;u (efgyk 'kkSpky;)

izkpk;Z
jktdh; egkfo|ky;
egsUnzx<+A