INDIRA GANDHI UNIVERSITY, MEERPUR- REWARI

Entered in the Bill Register on page ……..
Voucher No.....

Bill for the Deputy/Assistant Superintendent and Clerk for …… Examination held at ……Centre.....
Dated ……

I. No. of candidates on each day in each room (Boys & Girls must be indicated separately) II. Dated of Examination III. Names of Dy./Asstt. Superintendents & Clerk with complete address	Qualification	Morning																		Rate	Total admission in each case	2% deduction for T.W.F.	Net amount payable
		1. Hall 2. Room No.	1																				
		3. Room No.	2																				
		4. Room No.	3																				
		5. Room No.	4																				
		Total																					
		Evening																					
		1. Hall																					
		2. Room No.	1																				
		3. Room No.	2																				
		4. Room No.	3																				
		5. Room No.	4																				
		Total																					

1.		Morning																					
		Evening																					
2.		Morning																					
		Evening																					
3.		Morning																					
		Evening																					
4.		Morning																					
		Evening																					
5.		Morning																					
		Evening																					
6.		Morning																					
		Evening																					

7.		Morning																					
		Evening																					
8.		Morning																					
		Evening																					
9.		Morning																					
		Evening																					
10.		Morning																					
		Evening																					
11.		Morning																					
		Evening																					
12.		Morning																					
		Evening																					

VI.Total No. Of Deputy/Asstt. Superintendents including clerks

Dy. Supdt. Morning.....

Evening.....

Asstt. Supdt. Morning.....

Evening.....

Total

Certified that the persons named in the bill were actually engaged in assisting me during the days noted against the name of each individual, that they worked to my entire satisfaction and that expenditure charged in this bill could not in the interest of the I.G.U. Meerpur ,Rewari be avoided.

N.B. (1) Full address of each person should be given to ensure speedy payment.

(2) Claim of Asstt. Supdt. employed for the Practical Examination should not be included in this bill, but it should be submitted on the separate form prescribed for the purposes.

(3) Attendance for the afternoon papers should be shown Supdt./Dy. Supdt. (Bills) below the one marked for the morning papers.

(4) Sanction for extra Asstt., Superintendents/Clerk or appointment of their substitutes should be appended to his bill before submitting it to Comptroller without which payment will be made.

(5) *Attendance should be marked as 'P' in this bill.

Budget Provisions exists or not ……

Pay Rupees (in works so figures)

Budget Head

Examined

Assistant Accounts

Dated ……

Comptroller

Superintendent

…….. Centre

……Examination

Address on which Correspondence Should be made

……

……..

……..